

Based on Revised Syllabus (M1-R5.1)

'O' Level Question Bank

IT TOOLS AND NETWORK BASICS

First Edition

English Medium

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While every possible care has been taken in typesetting and printing this book, publisher welcomes suggestions from students for improvement in future editions.

Preface

Today most of our work of life are completed with the help of computer, internet, mobile and others digital financial services. Today, you can sent the information easily and quickly anywhere in the world with the help of internet. Besides this, you can also access the data and information about any subject with the help of internet. For this it is necessary, you have basic knowledge of computer, Internet and digital financial tools. To increase the digital literacy, government and many non government organization launch the some programs. 'O' Level is also a digital literacy program that is managed and run by NIELIT (National Institute of Electronics and Information Technology).

The book is prepare specially for 'O' Level exam preparation according to the first paper (M1-R5.1: IT Tools and Network Basics). This book is divide into 9 parts and each part describe a special topic, such as Introduction of computer, operating system with Ubuntu, LibreOffice, internet and world wide web, Email, Social networking, e-governance, digital financial tools, Future skills and Cyber Security. This book have more than 4000 questions according to revised syllabus or chapter-wise. One sample question paper also given at the end of this book.

We express our sincere thanks to the learns for their valuable suggestions for improving the quality of the book. Suggestions for further improvement of the book will be thankfully received and acknowledged.

Author

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