

Mastering in **TallyPrime**

द्वितीय संस्करण

हिंदी माध्यम

लेखक

राकेश सांगवान

आस्था पब्लिकेशंस

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प्राक्कथन

आज का युग मशीनी युग है। कम्प्यूटर को इस युग की आधुनिक मशीन कहा जाता है। इसका उपयोग दिन-प्रतिदिन बढ़ रहा है। वर्तमान में लगभग प्रत्येक सरकारी व गैर सरकारी क्षेत्र में इसका उपयोग किया जा रहा है। ऐसी स्थिति में एकाउंट्स के क्षेत्र में भी इसका खुला उपयोग हो रहा है। आज बाजार में एकाउंटिंग के काफी सॉफ्टवेयर आ गए हैं। टैली इन्हीं सॉफ्टवेयर में से एक है। यह एक स्थापित एवं पॉवरफुल एकाउंटिंग सॉफ्टवेयर है, जिसके माध्यम से युजर एकाउंटिंग, इन्वेंट्री, जॉब कॉस्टिंग पेयरोल, जीएसटी और टीडीएस को आसानी से मैनेज कर सकता है।

इस पुस्तक को TallyPrime Edit Log 5.1 के अनुरूप तैयार किया गया है। इसमें एकाउंटिंग, इन्वेन्ट्री, चालान, इन्वॉयस, सुरक्षा प्रबंधन, बैंकिंग, मल्टी करेन्सी, ब्याज की गणना, बजट, मैनुफैक्चरिंग, जॉब वर्क, जॉब कॉस्टिंग, टैली कस्टमाइजेशन, इन्वॉयस, टीडीएस, टीसीएस, गुड्स एण्ड सर्विस टैक्स (जीएसटी, आदि का समावेश किया गया है। इसके अलावा इस पुस्तक में अधिकांश विषयों को उदाहरण द्वारा समझाया गया है और अलग-अलग प्रकार के लेजर्स को अलग-अलग उदाहरणों के साथ उल्लेखित किया गया है।

यह पुस्तक उन विद्यार्थियों के लिए लिखी गई है, जो टैलीप्राइम को सीखने के साथ-साथ टैलीप्राइम का सम्पूर्ण ज्ञान अधिक गहराई के साथ लेना चाहते हैं। इस पुस्तक में बहुत ही सरल भाषा का प्रयोग किया गया है तथा उदाहरण स्वरूप चित्रों का भी समावेश किया गया है। इस पुस्तक की सहायता से आप टैलीप्राइम को न केवल आसानी से सीख पाएंगे, बल्कि टैलीप्राइम में आसानी से कार्य भी कर सकेंगे।

प्रिय पाठको, मैं आशा करता हूँ की यह पुस्तक आपको पसंद आएगी और टैलीप्राइम सीखने में आपकी मदद करेगी। इसके अलावा मैं पाठकों और प्रशिक्षकों से अनुरोध भी करता हूँ कि इस पुस्तक को पढ़कर अपने सुझाव दें और यदि कोई त्रुटि है तो हमें अवगत अवश्य कराएँ। इसके लिए आप हमें ईमेल कर सकते हैं और दिए गए नम्बरों पर कॉल कर सकते हैं।

—लेखक

ट्रेडमार्क

टैली, टैली सॉफ्टवेयर, टैली सोल्यूशन्स प्रा. लिमिटेड, TallyPrime आदि का सम्बंध इस पुस्तक, लेखक या प्रकाशन से नहीं है। लेखक ने इसे लिखते समय कई कम्पनियों के नामों का प्रयोग भी किया है। ये नाम केवल उदाहरण स्वरूप लिए गए हैं। पुस्तक में लिए गए सभी नाम व ट्रेडमार्क उनके स्वामी की सम्पत्ति हैं। यह कथित नामों के साथ एक स्वतंत्र पुस्तक है।

इस पुस्तक का संकलन पाठकों के लिए केवल सूचना और मार्गदर्शन के लिए ही किया गया है। यह पुस्तक टैली सॉफ्टवेयर और उसमें किए जाने वाले एकाउंटिंग कार्यों को सीखने के उद्देश्य से लिखी गई है। इसे टैलीप्राइम के नवीनतम T^TTallyPrime Edit Log 5.1 के अनुरूप तैयार किया गया है।

यद्यपि इस पुस्तक को प्रकाशित करने में काफी सावधानियाँ बरती गई हैं। फिर भी यदि पुस्तक में किसी भी प्रकार की त्रुटि रह गई हो, तो उसके लिए प्रकाशक या लेखक उत्तरदायी नहीं है। इसके लिए आप प्रकाशक या लेखक को सूचित कर सकते हैं।

इस पुस्तक को लिखने के लिए सूचनाओं को विभिन्न स्रोतों से प्राप्त किया गया है। इसलिए लेखक या प्रकाशक पुस्तक में वर्णित सॉफ्टवेयर (TallyPrime) के अनुपालन के लिए उत्तरदायी नहीं है। पाठ्य पुस्तक में वर्णित सॉफ्टवेयर की उपयोगिता और उसमें उपलब्ध विशेषताओं की जाँच पाठक स्वयं करें।

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